

Sharif Education Complex

College Admission Form

Name:	Date of Birth:	-	-		
Father's Name:	Mother's Name:				
Guardian's Name:	Reg. date:	Reg. no	Class:	Sec:	
B-Form	Ste	atus: Hostel /	Day Scholar	r	
Present Address:	<u> </u>				
Permanent Address:					
Contact No. (Res.):					
Gender: M F Religion:	Nationality:		Blood Group):	
Province:	City:	Sector:			
Previous school:		SLC da	te:		
Father's Information Father's Qualification: Contact No. (Father): Office Address: Office Contact No.: Father's CNIC no.	Monthl	y Income:			
<u>Mother's Information</u>					
Mother's Qualification:	Mother's Occu	pation:			
Contact No. (Mother):	Monthly Incom	ne:			
Office Address:					
Office Contact No.:					
Mother's CNIC No.	-	-			

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Contact No. (G	Guardian's Qualification:			Guardian's Occupation:		
	Contact No. (Guardian):		<i>M</i> o	Monthly Income:		
Office Address	:					
Office Contact	No.:					
Guardian's CN	IC No.	-		-		
<u>Kinship</u>						
				comp comp		
				comp		
-				comp		
Roll No.:	Obtained	Marks:	Board:	Pas	ssing Year:	
Selection of	<u>Group</u>					
Selection of Group 1	Group Group 2	Group 3	Group 4	Group 5	Group 6	
•	<u>-</u>	Group 3 G. Science	Group 4	Group 5	Group 6 Arts	
Group 1	Group 2				-	
Group 1 Pre- Medical	Group 2 Pre- Engineering	G. Science	I.Com.	I.C.S.	Arts Education / English	
Group 1 Pre- Medical Physics	Group 2 Pre- Engineering Physics	G. Science Mathematics	I.Com. Commerce	I.C.S. Computer Sciences	Arts Education / English Literature (select 1)	

Fee Rules

- 1. Fee will be charged as per fee structure and scholarship policy.
- 2. Fee once paid will not be refunded in any case however only the securities are refundable.

- 3. For the security refund and school leaving certificate the security will be refunded up till 3 months of withdrawal / graduation and once all dues are cleared.
- 4. The fee bill must be deposited in the prescribed bank. No one else is authorized to receive the fee in cash. Cheque, pay order, DD and on line deposit are not accepted.
- 5. The security will be forfeited after one year of withdrawal/graduation/struck off.
- 6. In case of re-admission 50% of admission fee will be charged along with default amount with fine.
- 7. Fine will not be waived off.
- 8. SEC students will be exempted from admission fee however no extra security will be charged.
- 9. The applicants seeking SLC / withdrawal of Transport / Hostel facility will have to give one month notice in advance to claim SLC or securities refund. Otherwise one month School, Hostel / Transport fee will have to be deposited or adjusted from the securities.
- 10. Transport facility can be availed minimum for six (6) months (including summer vacations).
- 11. Roll number slip / statement of entry will not be issued in any case unless total dues are cleared.
- 12. Dues of Board of Intermediate and Secondary Education (BISE) and British Council are not included in the School / College fee.

Under-taking

1.	I	Father of / Mother of / Guardian of	_
	class	_will pay all the school, hostel and transport dues in time according to the	
	schedule.		

- 2. My child/children will be bound to obey all the rules and regulations of Sharif Education Complex.
- 3. In case of expulsion / struck off / suspension of my child/children in lieu of fee defaulting, discipline or academics I will accept the decision of the management of school and will not challenge that decision in any court of law or at any other forum.

Fee schedule other than hostel and transport

	Issue date	Due date	Fine per day	Struck off date
1st installment	At the time of admission	Before admission	N/A	N/A
2nd installment	1st November	10th November	Rs. 50/-	21st November
3rd installment	1st January	10th January	Rs. 50/-	21st January
4th installment	15th August	25th August	Rs. 50/-	6th September
5th installment	1st November	10th November	Rs. 50/-	21st November
6th installment	1st January	10th January	Rs. 50/-	21st January

Canditate's signature:	Father's / Guardian's Signature:
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Front Desk Officer:			
Fee Record Officer:			
		Chief Acc	ountant:
		Principal / Vice	Principal:
		Administrato	or:
Chief Accountant Processing	rincipal / Vice Principal	Administrator	Acting Chairperson
	Sharif Educat	ion Complex	
	College Fee	Structure	
	Revised Fee Structure	e for session 2020-21	
Prospectus / Registration Fee			Rs. 2,000
Admission Fee			Rs. 8,000
Admission Fee (Boys Hostel)			Rs. 20,000
College Security	(Refundable)		Rs. 8,000
Boys Hostel Security	(Refundable)		Rs. 25,000
Examination / Stationary Fu	nd (Annually in Jan.)		Rs. 2,000
Transport Security	(Refundable)		Area Wise
Sports Fund	(Annually in Nov.)		Rs. 2,000
Boys Hostel Fee			Rs. 12,500 per month

Annual Fee without Hostel and Transport

Area wise

Transport Fee:

Group	Annual fee
Pre Medical	90,000/-
Pre Engineering	90,000/-
I.C.S	90,000/-
I.Com.	80,000/-
Humanities	80,000/-

Note: Transport and Hostel fee will be charged on quarterly basis.

All students will pay Rs.2000 as Board registration fee at the time of admission

Scholarship Policy

Fee	990-1100	880-989	770-879
Prospectus/Registration	2000	2,000	2,000
Admission fee	Full Scholarship	50% Scholarship	8,000
Annual Tuition fee	Full Scholarship	75%	100%
Transport charges	Full Scholarship	Area wise	Area wise
Examination / stationery	3,000	3,000	3,000
Sports Fee	1,000	1,000	1,000

If one of the siblings is studying in college and the other in school, they will be eligible for the kinship policy rules.

Chief Accountant	Principal / Vice Principal	Administrator	Acting Chairperson